



**EMBASSY OF THE UNITED STATES OF AMERICA
ANKARA, TURKEY**

To assist in providing the most efficient customer service and to expedite your visa processing, the Consular Section of the U.S. Embassy in Ankara U.S. Embassy in Ankara provides the following additional information. This information sheet contains detailed instructions regarding post specifics.

LIST OF THE DOCUMENTS REQUIRED AT THE INTERVIEW

1. PHOTOS: Two current photos of each applicant. Please write your name at back.

2. PASSPORT: Original passport of each applicant.

3. ORIGINAL AND TRANSLATION OF CIVIL DOCUMENTS:

* Marriage Certificate: One copy for each applicant;

* Birth certificate: **“Shenasname”** for Iranian applicants;
“Nufus Kayit Ornegi” for Turkish applicants;
“Hawiat Al Ahwal Al Madniya” for Iraqi applicants.

* Military card: For Iranian applicants only;

* National ID card: **“Cart e Meli”** for Iranian applicants;
“Shahadat Al Jinsiya Al Iraqiya” for Iraqi applicants.

4. MEDICAL REPORT: Before their final immigrant visa interview, all applicants are required to undergo a medical examination performed by one of several medical doctors authorized by this Embassy to administer the examination. Beneficiaries are responsible for making their own arrangements for the medical examination with any of the physicians listed on the attached medical information sheet. The beneficiary is also responsible for the cost of the examination. A medical examination is also required for each accompanying child.

Do not send the results of your medical examination to this office before your interview. You will be required to submit your medical report to this office at the time of your interview. Do not bring x-ray film to the Embassy.

5. POLICE CERTIFICATE: Police certificate is not required from Iran. **Police certificate is required from Turkey.** Turkish nationals should contact the closest “Cumhuriyet Savcılığı” (Public Prosecutors Office) to obtain Turkish police certificates. Police Certificates from Turkey are known as “Adli Sicil Kaydı”. **IMPORTANT: When requesting the police certificate (adli sicil kaydi), applicants must specifically request that both the current and archived records be shown on the document.**

6. PHOTOS: Regardless of age, all U.S. Immigrant Visa applicants must present two un-retouched color photographs, approximately 2 X 2 inches (5 X 5 cm) in size, taken on a white background. We cannot use photographs which do not meet the requirements:

Addresses and phone numbers of photo studios familiar with immigrant photo requirements are included for your convenience. Photos that meet the requirements can be taken at any photo studio.

Ankara:

FOTO İZCİ COLOR Arjantin Cad. 40/C G.O.P., Ankara Tel: (312) 426-1536	ÖZGÜN FOTO Güvenlik Cad. 33/11 - C A.Ayrancı, Ankara Tel: (312) 466 4364
GÜVEN COLOR Güvenlik Caddesi, 69/A, A. Ayrancı, Ankara Tel: (312) 427-5252	FOTO AKAY Akay Caddesi, Konur Sokak 75/E, Bakanlıklar, Ankara Tel: (312) 418-7173
ROYAL COLOR Güvenlik Caddesi 85 OR Güvenlik Caddesi 105 A. Ayrancı, Ankara A. Ayrancı, Ankara Tel: (312) 426-2751 Tel: (312) 467-1645	

İzmir:

STUDYO ALKİM Şair Esref Bulvarı 47/A, Alsancak, İzmir Tel: (232) 421-8283	FOTO GÜVEN Yalı Caddesi 230/1 Karşıyaka, İzmir Tel: (232) 323-6667
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İstanbul:

TURGAY AKDEMİR FOTOĞRAF SUTUDYOSU İstinye Mah. Kaplıcalar Cad. No: 7 İstinye-Sarıyer İSTANBUL Tel: (212) 323 3733 – 323 37 34 turgayakdemir@amerikanhikayesi.com www.amerikanhikayesi.com	FOTO STÜDYO NOBEL İstiklal cad. Postacılar Sok. No:1 Tünel, Beyoğlu Tel: (212) 249 2337
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ALTINTÜRK FOTOĞRAF STÜDYOSU İstiklal Cad. No: 388/5 Tünel, Beyoğlu, İstanbul Tel: (212) 293 8252	HİTİT DANIŞMA İstinye Mahallesi, Kaplıcalar Mevkii No:9 İstinye, İstanbul Tel: (212) 323 4214
TURGAY AKDEMİR FOTOĞRAF STÜDYOSU İstinye Mahallesi, Kaplıcalar Mevkii No: 5/1 İstinye, İstanbul Tel: (212) 323 3733	

Adana:

FOTO SEVİL Kurtuluş Mh. 10 Sk. Dr. Cemil Öztekin Apt. Altı No. 12/A, Adana Tel: (322) 453 4411	FOTO SKOP Vali Yolu Cad. Vizon Apt. No. 3/C Adana Tel: (322) 454 1803
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MOST IMPORTANT

No assurance can be given in advance that a visa will be issued. A consular officer can make a decision only after the formal application and all documents are reviewed, and that officer has personally interviewed the applicants.

IMPORTANT: Beneficiaries should not make any travel arrangements for departure, dispose of personal property or make other life changes until the visa has been issued. An immigrant visa is valid for a maximum of six months from the date of issuance. Applicants must travel and apply for admission to the United States before their immigrant visas expire. The validity of your immigrant visa will be limited with the validity of your medical report.

This office will make every effort to expedite the process. However should complications arise, applicants may be required to return to this office or furnish additional information.

Any child age 16 or older who is included on his or her parents' passport but whose photograph is not included in such passport, must obtain a separate passport.